















Clark County Plan and Code Rewrite: Project Schedule

MARCH 2020 (UPDATED 07.28.20)

OVERALL PROJECT TIMELINE

An overview of the overall project timeline for the Clark County Plan and Code Rewrite, is provided below. A more-detailed breakdown of dates and deliverables is provided starting on page 2. *Note: Updates reflect adjustments to the timing of dates, deliverables, and meetings during Phases 1 through 3 that were made to work around COVID-19 closures. The overall timeline has not changed.*

	2020												2021												2022											
Phase	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
1: Project Initiation and Orientation																																				
2: State of the County																																				
3: Vision and Goals																																				
4: Preliminary Policy Directions/ Code Assessment																																				
5: Draft Master Plan																																				
6: Master Plan Adoption and Implementation																																				
7: Draft Development Code																																				
8: Development Code Adoption and Implementation																																				



Kickoff Meetings



Community/Stakeholder Engagement



Adoption Hearings

DETAILED DATES AND DELIVERABLES

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
Phase 1: Project Initiation and Orientation (January 2020-July 2020)	
1.1 Kick-off meetings	<ul style="list-style-type: none"> Draft meeting agendas and materials to staff: February 28, 2020 Comments to Clarion: March 5, 2020 Final meeting agendas and materials ready for distribution: March 11, 2020 Kick-off Meetings: March 18-20, 2020 (Postponed to June 10-12 due to COVID-19 closures – additional meetings held on June 18 and July 9 to accommodate schedule conflicts)
1.2 Preliminary issues and opportunities summary	<ul style="list-style-type: none"> Draft outline to staff: June 18, 2020 Comments on outline to Clarion: June 24, 2020 Draft to staff: July 24, 2020 Comments to Clarion: July 27, 2020 Document posted and e-blast distributed: July 28, 2020
1.3 Public Involvement Plan (PIP)	<ul style="list-style-type: none"> Draft PIP outline to staff: February 6, 2020 Staff Draft PIP to staff: February 21, 2020 Comments to Clarion: March 6, 2020 Final draft for review: March 27, 2020 (Update based on input from kick-off meetings)
1.4 Project branding	<ul style="list-style-type: none"> Initial branding concept memo to staff for discussion: January 29, 2020 Draft logo concepts and branding guide to staff (with placeholder name/phrasing): February 20, 2020 Comments to Clarion: March 5, 2020 Final logo and branding guide to reflect preferred name/phrasing: March 27, 2020
1.5 Project website	<ul style="list-style-type: none"> Draft website text to staff: January 29, 2020 Comments to Clarion: February 2, 2020 Initial website mock-up page(s) to staff for review: February 28, 2020 Clarion secures website URL based on input on project branding: March 23 or as soon as preferred name/phrasing is secured Link to full website to staff for review: March 27, 2020 Comments to Clarion: April 3, 2020 Website launch: June 12, 2020¹
Phase 2: State of the County (February 2020-October 2020)	
2.1 Trends and Forces Report	<ul style="list-style-type: none"> Draft outline to staff: February 21, 2020 Comments to Clarion: March 5, 2020 Staff draft Trends and Forces Report: April 17, 2020 Updated staff draft (to include Growth and Development section): August 14, 2020 Comments to Clarion: August 23, 2020

¹ Website launch postponed to align with kick-off meetings.

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
	<ul style="list-style-type: none"> Review draft Trends and Forces Report: September 4, 2020
2.2 Plan and Policy Audit²	<ul style="list-style-type: none"> Draft outline to staff: February 21, 2020 Comments to Clarion: March 5, 2020 Staff draft Plan and Policy Audit: September 29, 2020 Comments to Clarion: October 15, 2020 Review draft Plan and Policy Audit: October 22, 2020
2.3 Community and Stakeholder Engagement: Round 1³	<ul style="list-style-type: none"> Online questionnaire and outreach toolkit (See 3.1, below.) Consolidated summary of Round 1 input (includes input from 3.1, below) – July 31, 2020
Phase 3: Vision and Goals (April 2020–November 2020)	
3.1 Online Questionnaire	<ul style="list-style-type: none"> Draft materials to staff: April 24, 2020 Comments to Clarion: May 7, 2020 Launch questionnaire: June 15, 2020 Close input window: no later than July 31, 2020 Summary of input received: August 7, 2020 Comments to Clarion: August 14, 2020 Post input summary and send e-blast update: August 21, 2020
3.2 Vision and Goals	<ul style="list-style-type: none"> Staff draft: August 21, 2020 Comments to Clarion: August 28, 2020 Packet draft: September 1, 2020
3.3 Community and Stakeholder Engagement: Round 2	<ul style="list-style-type: none"> Planning Commission Update: Tuesday, September 15, 2020 BCC Update: Wednesday, September 16, 2020 Meetings with CAC and TAB representatives– September 29-30 (Specific format will vary for each round of engagement) Online engagement (4 weeks following in person meetings) Close input window: end of October 2020 Round 2 input summary: Mid-November 2020
Phase 4: Preliminary Policy Directions/Code Assessment (October 2020–March 2021)	
4.1 Consolidated Land Use Categories⁴	<ul style="list-style-type: none"> Staff draft: October 16, 2020 Comments to Clarion: October 30, 2020 Review draft: February 19, 2021
4.2 Place-based Opportunities Analysis	<ul style="list-style-type: none"> Staff draft: January 22, 2021 Comments to MIG/Clarion: February 5, 2021 Review draft: February 19, 2021

² Timing of Plan and Policy Audit shifted to Phase 4 due to better align with input received during Phase 3 outreach.

³ Kick-off meetings and Round 1 outreach combined due to COVID-19 delay.

⁴ Gap between internal staff draft and public draft reflects the need for ongoing coordination with tasks 4.2 and 4.3.

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
4.3 Plan and Policy Audit/Policy Framework⁵	<ul style="list-style-type: none"> Staff draft: October 29, 2020 Comments to Clarion: November 13, 2020 Review draft (Countywide policies): November 20, 2020 Review draft (Area-Specific policies): February 19, 2021
Community and Stakeholder Engagement: Interim Update (Plan and Policy Audit/Policy Framework)	<ul style="list-style-type: none"> Planning Commission Update: Tuesday, December 1, 2020 BCC Update: Wednesday, December 2, 2020 Meetings with CAC and TAB representatives – December 1-2, 2020 (Specific format will vary for each round of engagement) Online engagement (run for 2 to 4 weeks following in person meetings) Interim update summary: End of January 2021 Additional stakeholder interviews to inform Code Assessment (December or January)
4.4 Code Assessment	<ul style="list-style-type: none"> Staff draft: February 12, 2021 Comments to Clarion: February 26, 2021 Review draft: February 26, 2021
4.5 Community and Stakeholder Engagement: Round 3 (Area-Specific Policies and Land Use Categories)	<ul style="list-style-type: none"> Planning Commission Update: Tuesday, March 2, 2021⁶ BCC Update: Wednesday, March 3, 2021⁷ Meetings with CAC and TAB representatives – March 2-3, 2021 (Specific format will vary for each round of engagement) Online engagement (run for 2 to 4 weeks following in person meetings) Round 2 input summary: End of March 2021 Separate trip for Code Assessment in March 16-17, 2021⁸
Phase 5: Draft Comprehensive Master Plan (February 2021-June 2021)	
5.1 Plan Document Outline	<ul style="list-style-type: none"> Staff draft: February 26, 2021 Comments to Clarion: March 5, 2021 Revised draft: March 12, 2021
5.2 Staff Draft: Comprehensive Master Plan	<ul style="list-style-type: none"> Staff draft: April 2, 2021 Comments to Clarion: April 16, 2021
5.3 Public Review Draft: Comprehensive Master Plan	<ul style="list-style-type: none"> Review draft: May 7, 2021

⁵ Timing of Plan and Policy Audit shifted to Phase 4 (combined with 4.3) to better align with input received during Phase 3 outreach.

⁶ Planning Commission meets the 1st and 3rd Tuesdays of the month at 7:00pm.

⁷ The BCC meets the first and third Tuesday and Wednesday of every month with briefings being on that Monday (or on the prior Thursday if Monday is a holiday). Packets are due two Fridays before (7 business days).

⁸ While work on the Code Assessment will happen concurrently during the fall of 2020, a separate round of meetings will be held to present the Code Assessment during 4.5 to allow more time for discussion.

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
5.4 Community/ Stakeholder Engagement: Round 4	<ul style="list-style-type: none"> Planning Commission Update: Tuesday, May 18, 2021 BCC Update: Wednesday, May 19, 2021 Meetings with CAC and TAB representatives – May 18-19, 2021 (Specific format will vary for each round of engagement) Online engagement (run for 2 to 4 weeks following in person meetings) Round 2 input summary: Mid-June 2021
Phase 6: Comprehensive Master Plan and Implementation (July 2021-October 2021)⁹	
6.1 Adoption Draft Comprehensive Master Plan	<ul style="list-style-type: none"> Staff draft: June 23, 2021 Final comments to Clarion: August 6, 2021
6.2 Comprehensive Master Plan Adoption Hearings	<ul style="list-style-type: none"> Adoption draft ready for posting: August 20, 2021 Packets due: TBD Planning Commission Hearing(s): September 2021 BCC Hearing(s): October 2021
6.3 Procedure Manual: Comprehensive Master Plan	TBD- Post adoption
6.4 Interactive Web-Based Plan	TBD - Post adoption
Phase 7: Draft Development Code (January 2021 – August 2022)¹⁰	
7.1 Draft Development Code – Staff Drafts	
<i>Installment 1 – Districts and Uses (tentative, order TBD)</i>	<ul style="list-style-type: none"> Staff draft: Approximately 1 month after presentation of Assessment Report (estimated mid-March 2021) Comments to Clarion: 1 month following delivery
<i>Installment 2 – Development Standards</i>	<ul style="list-style-type: none"> Staff draft: Approximately 1 month after presentation on Installment 1 (estimated late May 2021) Comments to Clarion: 1 month following delivery
<i>Installment 3 – Administration and Procedures</i>	<ul style="list-style-type: none"> Staff draft: Approximately 1 month after presentation on Installment 2 (estimated late September 2021) Comments to Clarion: 1 month following delivery
7.2 Draft Development Code – Review drafts	
<i>Installment 1 – Districts and Uses</i>	<ul style="list-style-type: none"> Review draft for distribution: 1 month following receipt of staff comments Meetings to present: Approximately 2 weeks following delivery of review draft
<i>Installment 2 – Development Standards</i>	<ul style="list-style-type: none"> Review draft for distribution: 1 month following receipt of staff comments Meetings to present: Approximately 2 weeks following delivery of review draft

⁹ These dates will be adjusted to factor in packet deadlines, work sessions, first and second readings, and other details in early 2021.

¹⁰ Additional detail regarding interim Development Code dates and deliverables will be added as the Master Plan nears completion.

PHASE/TASK	INTERIM DATES AND DELIVERABLES/RESPONSIBILITY
<i>Installment 3 – Administration and Procedures</i>	<ul style="list-style-type: none"> Review draft for distribution: 1 month following receipt of staff comments Meetings to present: Approximately 2 weeks following delivery of review draft
7.3 Conceptual Zoning Map and Approach for Future Map Changes	<ul style="list-style-type: none"> Draft map/memo: Approximately 1 month following delivery of installment 3
7.4 Testing	<ul style="list-style-type: none"> Testing conducted concurrent with review of all three drafts Testing results delivered with Consolidated Draft Development Code
7.5 Consolidated Draft Development Code	<ul style="list-style-type: none"> Staff draft: 6 weeks following receipt of final comments on all 3 installments (estimated early March 2022) Comments to Clarion: 1 month following delivery Review draft for distribution: 1 month following receipt of staff comments
7.6 Community Stakeholder Outreach	See details for tasks 7.1-7.5 above.
Phase 8: Development Code Adoption and Implementation (October 2022-December 2022)	
8.1 Adoption Draft: Development Code	Estimated summer 2022
8.2 Adoption Hearings: Development Code	<ul style="list-style-type: none"> Adoption draft ready for posting: Packets due: TBD PC Hearing(s): September 2022 (tentative) BCC Hearing(s): October 2022 (tentative)
8.3 Final Development Code	November 2022
8.4 Package and Deliver Final Code and Accompanying Materials	November 2022
8.5 Procedure Manual: Development Code	November/December 2022
8.6 Interactive Web-based Code	November/December 2022